

## OVERVIEW AND SCRUTINY MANAGEMENT BOARD

22 SEPTEMBER 2010

### REPORT OF THE ASSISTANT CHIEF EXECUTIVE ON ACTION TAKEN BY THE CHAIR/VICE-CHAIR OF THE OVERVIEW AND SCRUTINY MANAGEMENT BOARD OR PANEL CHAIR

The following decisions taken by Cabinet Members individually and collectively from 20 July to 13 September, 2010, have been agreed as urgent in accordance with Special Urgency rules as set out in Paragraph 16, Part 6 of the Constitution.

#### CABINET

DATE	MIN. NO.	NAME OF MATTER	DECISION	REASON FOR URGENCY	PART I or II (background papers)
10/08/10	36	Accommodation Strategy Business Case	<u>Agreed</u> that - (1) this stage of the Accommodation Strategy is approved, i.e. vacating six satellite offices and focusing on three core office accommodation bases of Civic Centre, Windsor House and Midland House; (2) the capital investment and one-off revenue costs required to enable implementation of this stage of the strategy, is approved; (3) capital funding required is, where feasible, drawn from the council's existing investment portfolio, hence minimising	This was an urgent key decision and approval had been given by the Chair of the Overview and Scrutiny Management Board, under Paragraph 16 of the Access to Information Procedure Rules (Special Urgency), that the decision could not reasonably be deferred. To wait until September 2010 for Cabinet approval would have delayed implementation of the strategy and reduced the revenue savings achieved in 2011/12 by approximately £125,000, further increasing budgetary pressures on the Council.	II (E3)

DATE	MIN. NO.	NAME OF MATTER	DECISION	REASON FOR URGENCY	PART I or II (background papers)
			<p>further borrowing requirements;</p> <p>(4) revenue savings generated in 2011/12 are used to fund the revenue costs of exiting existing lease agreements early. Any cashflow issues in terms of timing, or net revenue shortfall in 2011/12, to be met from the council's accommodation reserve;</p> <p>(5) a corporate provision is created into which each 'invest to save' scheme is required to make future financial contributions;</p> <p>(6) from 2012/13 onwards, 10% of the revenue benefit from this invest to save scheme, (i.e. £152k per annum), is contributed to the council's corporate invest to save provision;</p> <p>(7) that the report is referred to the Overview and Scrutiny Management Board for consideration and inclusion in their work programme as appropriate.</p>		